

Siletz Valley School
Regular Board Meeting Minutes
May 28, 2026

I. Call to Order at 5:34pm

Board Members present: Jen Metcalf, Frankie Rilatos, Jacob Reid (arrived late at 5:39pm), Dee Butler.
Not present- Sharon Edenfield (excused absence).

II. Approval of Items on Consent Agenda

a. April 28, 2026 Regular Board meeting minutes, Frankie made a motion to approve consent agenda, Dee seconded, Jen in favor and the motion carried (Jacob was not present for vote, he arrived late).

III. Information Items- Superintendent's Report

- a. Student Tracking Report- presented by Cova Metcalf.
 - i. Updates on credit recovery and graduation; all 18 seniors will be graduating, recap of all college visits, 12 seniors accepted into college, 8 completed FAFSA applications, 7 completed Oregon Promise Grant application.
- b. Culinary Report- presented by Patrick Clarke.
 - i. Classroom curriculum updates for: Culinary 1, Middle School Culinary, Bountiful Oregon, Advanced Culinary and Culinary Team. Upcoming events: Water Day BBQ, Graduation, TYEE Summer Foods Program, application submitted for the food trailer to represent SVS Culinary Arts at Nesika Illahee Pow Wow.
- c. Athletic/Culture Report- presented by Debra Barnes (Kent at State Track Meet)
 - i. Current athletic participation, middle/high school sports for next school year, summer activities, culture & sports- students drummed for OSAA Track and Field Championship at Haywood Field in Eugene.
- d. Principal/Acting Superintendent Report- presented by Debra Barnes.
 - i. ML/EL plan completed, approved by OSBA and will be presented to the board for approval.
 - ii. Board policies approved at last board meeting and posted on school website.
 - iii. RFP's were approved, contractor selected, construction will begin soon.
 - iv. HSS review complete, areas of improvement will be addressed through targeted planning and action during fall semester.
 - v. LBLESD assisting SVS in a potential grant opportunity, SVS submitted application for Native Ag Fund Grant in May, awaiting notification of outcome.
 - vi. SVS hired Behavior/Family Liaison to support student behavior and strengthen family engagement.
 - vii. Attendance challenges: vacations, illnesses, senior skip day, student suspensions, SVS will continue to monitor attendance and work with families and the new behavior/family liaison to develop strategies to improve attendance rates.

IV. Information Items

- a. **Enrollment and Attendance-** Reviewed
- b. **Financial reports-** Reviewed
- c. April 30 LCSD Compliance Letter- updates given by Debra Barnes

V. **Action Items**

a. **April Checks and Deposits**

SVS Checking Account

Check numbers & deposits that were processed from April 1 through April 30, 2026..

Check numbers 5071-5098 (28 AP checks) and 7289-7295 (7 payroll checks) for a total of \$59,628.66.

29 Payroll direct deposit for a total of \$89,784.60 ; Employer paid payroll expenses total of \$66,988.71.

SVS Checking Account Deposits

2 Deposits #155-156 for a total of \$328,693.04

2 Transfers from SVS Money Market to Checking in the amount of \$300,000.00

SVS MM Account

3 Deposits #193-195 for a total of \$136,925.89.

i. Jacob motioned to approve the April checks and deposits; Dee seconded, Jen and Frankie both in favor and the motion carried.

b. **Approval of Personnel Changes**

i.. Jacob motioned to approve the personnel changes; Dee seconded, Jen and Frankie both in favor and the motion carried.

c. Approval of **Out of County Field Trip**

i. 6/6-6/7/26 Grad Night Trip to Dave & Busters in Clackamas, OR and Wild Waves in Federal Way, WA; Jacob motioned to approve out of county field trip, Dee seconded, Jen and Frankie both in favor and the motion carried.

d. **Approval of SVS MS/EL Plan**

i. Jacob motioned to approve MS/EL plan, Jen seconded, Dee and Frankie both in favor and the motion carried.

e. **Approval of 2026-2027 School Calendar**

i. The Board feels more time is needed to review to make a decision on adding Friday as an enhancement day, they would like community and staff feedback through a poll before deciding. Jen motioned to move voting for approval of the school calendar to a Special Board Meeting (scheduled for 6/8/26 at 5:30pm), Jacob seconded, Dee and Frankie both in favor and the motion carried.

f. **Approval of 2026-2027 School Board Calendar**

i. Jen motioned to approve the school board calendar, Dee seconded, Jacob and Frankie both in favor and the motion carried.

g. **Approval of 2026-2027 SVS Budget**

i. The Board feels more time is needed to review the proposed budget and also have the board member assigned to the budget committee be present for budget meetings. Jen motioned to take no action and move this action item to the 6/8/26 Special Board Meeting, Dee seconded, Jacob and Frankie both in favor and the motion carried.

h. Approval of 2026-2027 Staff Contracts

i. Jacob motioned to move this action item to the 6/8/26 Special Board Meeting as it needs to be reviewed with the budget, Dee seconded, Jen and Frankie in favor, and the motion carried.

VI. Executive Session: To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2)(i))

i. Jen motioned to enter Executive Session at 7:40pm, Dee seconded, Jacob and Frankie both in favor and the motion carried.

ii. Out of Executive Session at 8:26pm; Acting Superintendent rated 3=Effective.

VII. Board Vice Chair Dee Butler would like to add updates from our lawyer regarding the Superintendent currently on Administrative Leave to the Special Board Meeting on 6/8/26.

VIII. Board Chair Jen Metcalf will not run for re-election, unable to commit to 3 more years of service. She will finish this term and then resign. Jen motioned to have an election for the board vacancy, Frankie seconded, Dee and Jacob both in favor and the motion carried.

IX. Adjournment

i. Jen motioned to adjourn at 8:31pm, Dee seconded, Jacob and Frankie both in favor and the motion carried.